

86-1616

17 September 1986

MEMORANDUM FOR: Associate Information and Privacy Coordinator

STAT FROM:

[REDACTED]
DA Information Review Officer

SUBJECT: DA Comments for Final Semi-Annual Report to Congress on the
1984 CIA Information Act

1. As you know the CIA Information Act of 1984 has had very little impact on the DA. It only applied to a limited number of files in the Office of Security. In fact, there have been only three requests in the two years since its enactment where the act could be invoked.

2. The above notwithstanding the DA has, without additional personnel or other resources, undertaken several initiatives that have contributed significantly to the Agency's effort to meet its commitment to Congress to reduce the backlog and improve processing time. During this reporting period formal FOIA/PA processing procedures have been established in the final two DA offices. These procedures include designating the Record Management Officer as the focal point for all FOIA/PA/EO requests. Training has also been provided for the personnel that will actually be doing the processing in these offices. Further, during this period the DA/IRO has worked with the IPC to do a better job in tasking. Many requests that would end up in a denial are being denied "up-front" rather than several components agonizing for many years and then denying. Also additional standard formats have been developed using existing word processing equipment.

STAT

STAT ORIG: DDA/IRO [REDACTED]

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